

**Form - 1**  
**[See Para - 5(1) & 11(1)]**

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**APPLICATION FOR PERMISSION / RENEWAL OF PERMISSION FOR INSTALLATION OF  
ABOVEGROUND TELEGRAPH INFRASTRUCTURE**

To

**The Nodal Officer**

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.....

<b>A</b>	<b>Details of the applicant-licensee</b>	
	1. License details	
	2. Name of licensee	
	3. Registered address	
	4. Rajasthan circle office address	
	5. Name of authorized person	
	6. Designation of the authorized person	
	7. Phone / Mobile No. of the authorized person	
	8. E-mail	
<b>B</b>	<b>The nature of post / tower or other aboveground contrivances proposed to be established.</b>	
<b>C</b>	<b>The extent of land required (size and area in sqm)</b>	
<b>D</b>	<b>Details and location of the land for proposed site</b>	
	1. Plot No.	
	2. Road No. / Open / Woodland	
	3. Name of Ind. Area	
	4. City / Town or name of revenue village	

  
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GM (Civil)

	5. Tehsil				
	6. District				
	7. Exact latitude and longitude of the proposed site				
<b>E</b>	<b>Details of building or structure of the proposed site</b>				
	1. Name of building / structure / Plot No. / Land details				
	2. Height and stories of building				
	3. Area of the building / structure				
	4. Complete address of the building / structure / land				
	5. District				
	6. Exact latitude and longitude of the proposed site				
<b>F</b>	<b>Name and address of the owner of the land or building</b>				
<b>G</b>	<b>Details of the proposed Tower / Post</b>				
	(i) Height	(ii) Weight	(iii) Ground / Roof Top Tower	(iv) Pole / Wall mounted	(v) No. of antennae
	(vi) Whether proposed on an open plot / building / land		(vii) The exact latitude and longitude of the Tower / Post		
<b>H</b>	<b>Other related information</b>				
	(i) The mode of and the time duration for, execution of the work				
	(ii) The inconvenience that is likely to be caused to the public and the specific measure to be taken to mitigate such inconvenience				

  
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 GM (Civil)

	(iii) The measures proposed to be taken to ensure public safety during the execution of the work	
	(iv) The names and contract details of the employees of the licensee for the purpose of communication in regard to the application made	
	(v) Any other matter relevant, in the opinion of the licensee, connected with or relative to the work proposed to be undertaken	
	(vi) Any other matter specified by the DoT or State Govt. or RIICO	
<b>I</b>	<b>Details of fee and charges deposited</b>	
<b>J</b>	<b>List of documents attached</b>	<b>Whether attached (Yes/No)</b>
	(i) Copy of the license granted by the DoT	
	(ii) Location Plan (Scale 1:1000), location dully marked on layout map of industrial area	
	(iii) The detailed technical design and drawing of tower / post or other aboveground telegraph structure including the specification of foundation. In case the tower / post etc. is in the vicinity or adjoining to high or low-tension line, drawings showing its distance from the line.	
	(iv) Copy of Structural Stability Certificate	
	(v) Copy of No-objection Certificate issued by the Fire Safety Department in case of high rise buildings where fire clearance is mandatory	
	(vi) Copy of SACFA clearance / copy of SACFA application for the said location submitted to WPC wing of DoT with registration number as WPC acknowledgement. <i>(to be submitted as soon as the location is finalized and tower is installed)</i>	
	(vii) Copy of clearance from State Environment & Forest Department, if applicable.	

  
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(viii)	Acknowledgement receipt issued by TERM Cell of the self-certificate submitted by licensee <i>(to be submitted within 30 days after radiating the tower)</i>	
(ix)	Copy of certificate issued by Automotive Research Association of India (ARAI) to the manufactures of the DG sets.	
(x)	Ownership Document – of the building / site (Attested copy)	
(xi)	Attested copy of Lease Agreement Deed / Consent Agreement Deed	
(xii)	Copy of relevant License / Infrastructure Provider Registration Certificate issued from DoT.	
(xiii)	Copy of No Objection Certificate (NOC) from building Owner / entities having roof top rights or roof top tenants.	
(xiv)	Prior written consent from the authority having legitimate right over the land / premises belonging to Central Government / PSUs, if applicable.	
(xv)	Copy of Power of attorney of authorized person	
(xvi)	Any other document	

### Declarations

1. I hereby declare that I have carefully read the policy. I fully comply with the terms and conditions therein.
2. I understand that this application, if found incomplete in any respect and / or if found with conditional compliance or not accompanied with the processing fee, shall be summarily rejected.
3. I understand that processing fee is non-refundable irrespective of whether or not the permission is granted to me.
4. I declare that if at any time any averments made or information furnished by me is found incorrect or false, my application shall be liable to be rejected and any permission granted on the basis of such information / documents shall be liable to be cancelled / rejected.
5. I hereby make commitment that I will discharge the responsibility for restoration, to the extent reasonable and prudent, of the damages that the RIICO will necessarily be put in consequence of the work proposed to be undertaken.

Date :  
Place :

Signature and name of the  
Authorized Signatory  
(with seal)

  
(Rajendra Singh)  
GM (Civil)

Form - 2  
[See Para - 5(2)]

.....  
**APPLICATION FOR PERMISSION FOR LAYING / ESTABLISHING UNDERGROUND  
TELEGRAPH INFRASTRUCTURE / OFC OR TAKING FIBRE TO HOME**

To

The Nodal Officer

.....  
.....

<b>A</b>	<b>Details of the application-licensee</b>	
	1. License details	
	2. Name of licensee	
	3. Registered address	
	4. Rajasthan circle office address	
	5. Name of authorized person	
	6. Designation of the authorized person	
	7. Phone / Mobile No. of the authorized person	
	8. E-mail	
<b>B</b>	<b>Details and location of the land for proposed site</b>	
	1. Length etc. of the proposed work	
	2. Route planned for the proposed work	
	3. Nature of the propose work	
	4. Methodology for execution of the proposed work	
	5. Name of Ind. Area	

  
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GM (Civil)

	6. Location details including road No. / indicating plot nos. / open, woodland details etc.	
	7. City / Town / Village / Tehsil	
	8. District	
<b>C</b>	<b>Details of fee and charges deposited</b>	
<b>D</b>	<b>Details of expenses that RIICO will necessarily be put in consequence of the proposed work</b>	
<b>E</b>	<b>List of documents attached</b>	<b>Whether attached (Yes/No)</b>
	(i) A copy of relevant license granted by the DoT.	
	(ii) The location map (on layout map of Industrial Area & on Goggle map) showing the details of underground or over ground OFC / telegraph infrastructure including route planned on layout map of industrial area, exact latitude and longitude, nature of land	
	(iii) Certificate by a structural engineer attesting to the structural safety of building where the post or other above-ground contrivances is proposed to be established on a building	
	(iv) Certificate of technical design by a structural engineer attesting to the structural safety of the over ground telegraph infrastructure	
	(v) For Forest / Protected Areas, the copy of clearance from State Environment & Forest Department, if applicable.	
	(vi) The copy of consent of the owner of land / building where the OFC / telegraph infrastructure proposed to be laid	
	(vii) Copy of Power of attorney of authorized person	
<b>F</b>	<b>Other information for proposed work</b>	
	(i) The details of land or buildings or structures where the laying	

  
 (Rajendra Singh)  
 GM (Civil)

	of OFC / telegraph infrastructure is proposed.	
(ii)	The mode and the time duration for execution of the work	
(iii)	The time of the day when the work is expected to be done in case the applicant expects the work to be done during specific time of the day	
(iv)	The inconvenience that is likely to be caused to the public / allottees / entrepreneurs and the specific measures proposed to be taken to mitigate such inconvenience.	
(v)	The specific measures proposed to be taken to ensure public safety during the execution of the work	
(vi)	Any other matter relevant, in the opinion of the licensee, connected with or relative to the work proposed to be undertaken.	
(vii)	Any other information required under any order of DoT, State Govt. or RIICO.	

### Declarations

1. I hereby declare that I have carefully read the policy. I fully comply with the terms and conditions therein.
2. I understand that this application, if found incomplete in any respect and / or if found with conditional compliance or not accompanied with the processing fee, shall be summarily rejected.
3. I understand that processing fee is non-refundable irrespective of whether or not the permission is granted to me.

  
 (Rajendra Singh)  
 GM (Civil)

4. I declare that if at any time any averments made or information furnished by me is found incorrect or false, my application shall be liable to be rejected and any permission granted on the basis of such information / documents shall be liable to be cancelled / rejected.
5. I hereby make commitment that I will discharge the responsibility for restoration, to the extent reasonable and prudent, of the damages that the RIICO will necessarily be put in consequence of the work proposed to be undertaken.

**Date :**  
**Place :**

**Signature and name of the  
Authorized Signatory  
(with seal)**

  
(Rajendra Singh)  
GM (Civil)



**Form - 3**  
**[See Para - 5(8)]**

.....

**REGISTER OF APPLICATIONS FOR PERMISSION FOR INSTALLATION OF  
TELECOMMUNICATION INFRASTRUCTURE**

Sr. No.	Name of the Applicant / licensee with full particulars and postal address	Number and date of License issued by DoT and period of validity	Date of receipt of application	Particular of the land / building of which permission is sought				Particulars of documents received with applicant	Details of fee and charges deposited with No. and date of receipt (UTR No.)	Number and date of permission granted and validity period
				Location with name of Ind. Area	Plot No. / open / wood land / ROW - reference	Plot area / affected area (in sqm) (in case of above ground telegraph infrastructure)	length (in km) (in case of OFC)			
1	2	3	4	5	6	7	8	9	10	11

  
(Rajendra Singh)  
GM (Civil)

Form - 4  
[See Para - 6(2)]

OFFICE OF THE NODAL OFFICER (Unit Office .....

No.

Date :

**PUBLIC NOTICE**  
**(to be hoisted on RIICO website, Notice Board & conspicuous place near the concerned site)**

The licensee ..... (particulars of licensee) has submitted application in this office for granting permission for erection / installation of telecom tower or laying of underground / aboveground OFC / telegraph infrastructure on the land or building or location mentioned below :

Details of location with name of Ind. Area	Details of Plot No. / building / land / structure	Area in Sq. mtr. (in case of tower) or length in meters (in case of OFC)
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Therefore, it is hereby informed to all concerned that if, anybody has any objection or suggestion on granting permission for installation or establishment of above mentioned telecom infrastructure on the land / building / location above, he may submit objection or suggestion along-with supporting documents before the undersigned during office hours on any working day within 7 days of the publication of this notice.

In absence of any objection / suggestion within above stipulated time it any be deemed that nobody has objection / suggestion and matter will be disposed off accordingly.

This notice issued on this day ..... under my signature and seal.

Name & Seal of Nodal Office

  
(Rajendra Singh)  
CM (Civil)

**Form - 5**  
**[See Para - 8(2)(a)]**  
**OFFICE OF THE NODAL OFFICER (Unit Office .....**)  
**CASE No. .... & Year .....**

The applicant-licensee .....  
address .....

**Sub.: Grant of permission for erection, installation or establishment of aboveground telegraph infrastructure on the land or building under the Indian Telegraph Right of Way Rules, 2016 and Order made there-under.**

- (1) The above applicant-licensee has applied to accord permission for erection, installation or establishment of aboveground telegraph infrastructure under Rule 9 of the Indian Telegraph Right of Way Rules, 2016 read with Para 5 of Policy issued by RIICO. The permission has been applied on the land or building mentioned below :

Details of location (Name of Ind. Area)	Details of Plot No. / building / land / structure	Area in Sq. mtr.
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- (2) That I have examined the application and documents / statements submitted by the applicant-licensee. He has deposited the necessary fee and charges. I have examined the field reports received. I am of the opinion that the desired permission is in consonance with provisions of above mentioned Rules and Policy.
- (3) Therefore, I hereby grant the permission for erection, installation or establishment of following telegraph infrastructure on the land or building herein above mentioned :

Sr. No.	Item	Details (to be mentioned by Nodal Officer)
1	The nature and location including exact latitude and longitude, of the post / tower or other aboveground contrivances which are to be established.	
2	The extent of land required for establishment of the aboveground telegraph infrastructure.	
3	The details of the building or structure, where the above ground telegraph infrastructure is to be established.	

  
**(Rajendra Singh)**  
C.M. (Civil)

4	The mode of and the time duration for, execution of the work.	
5	In case micro cells / Wi-Fi access points on street lights poles / bus shelters / government buildings, give details.	

(4) The permission is granted on following terms and conditions :

- (i) The Radiation norms fixed by DoT have to be strictly followed by the licensee. Any citizen can approach the TERM Cell with regard to grievance on any issue relating to radiation.
- (ii) Sign boards and Warning Signs ("Danger", "Warning", : "Caution", etc.) as per guidelines of DoT shall be provided at towers and antenna sites which are clearly visible and identifiable.
- (iii) The licensee shall be permitted to erect / install telegraph infrastructure on open land including allotted land to allottees in the industrial areas by the Corporation, lands and buildings of RIICO or Govt. and Govt. owned / controlled, statutory or non-statutory / institutions / bodies or at other public / private locations including roads parks, land earmarked for public utilities.

Provided that in view of decision of the Hon'ble High Court in DB PIL Petition No. 2774/2012 decided on 27.11.2012 (which is subject to outcome of appeals pending before the Hon'ble Supreme Court) mobile towers will not be installed within the premises of schools/colleges, hospitals, sports/play grounds, within 500 meters radius of Jail Campus and within distance of 100 meters from notified archaeological and heritage properties/sites. In the area of heritage importance, the pole / mast shall be designed keeping in view the heritage character of the area.

- (iv) Installation of telegraph infrastructure shall not be permitted :
  - a. In right of way of entrance / approaches of plot, roundabouts and road islands.
  - b. Prior to commencement of production activity on the allotted plot.
  - c. In setbacks of allotted plots in industrial area.
- (v) The licensee shall fix the equipment which cause minimum noise and environmental pollution for power back-up in the earmarked boundary adjacent to mobile tower / post.
- (vi) The structural stability of the tower / posts and building in which it is erected, shall be ensured by the licensee and the towers / posts and their foundations shall be designed accordingly. He shall be solely responsible for any mishap, if it takes during or after erection of towers.

  
 (Rajendra Singh)  
 GM (Civil)

(vii) Mobile towers / posts being a temporary structure and essential service in nature can be installed on any type of land / building regardless of its specified land use and will not require change of land use under any law.

(viii) Permission is subject to the orders of any competent court issued from time to time related to erection, installation or establishment of aboveground telegraph infrastructure.

(5) This permission shall be valid from this date upto the period of license granted to the licensee by the DoT (i.e. dated .....).

The permission is granted on this date ..... under signature and seal of the undersigned.

Nodal Officer

  
(Rajendra Singh)  
GM (Civil)

**Form - 6**  
**[See Para - 8(2)(a)]**  
**OFFICE OF THE NODAL OFFICER (unit office .....)**  
**CASE No. .... & Year .....**

The applicant-licensee .....  
address .....

**Sub.: Grant of permission for laying of underground telegraph infrastructure under the Indian Telegraph Right of Way Rules, 2016 and Order made there-under.**

- (1) The above applicant-licensee has applied to accord permission for laying of underground telegraph infrastructure under Rule 5 of the Indian Telegraph Right of Way Rules, 2016 read with Para 5 of Policy issued by RIICO. The details of land / location / property under which the permission has been applied for, are as below :

Details of location (Name of Ind. Area)	Description of property to be used	Length in mtr.
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- (2) That I have examined the application and documents / statements submitted by the applicant-licensee. He has deposited the necessary fee and charges. I have examined the field reports received. I am of the opinion that the desired permission is in consonance with provisions of above mentioned Rules and Orders.
- (3) Therefore, I hereby grant the permission for laying of following underground telegraph infrastructure :

Sr. No.	Item	Details (to be mentioned by Nodal Officer)
1	The nature of the work	
2	The location details of the proposed work including buildings / structures, if any, to be used.	
3	The route planned for the proposed work.	
4	Methodology for the execution of proposed work.	
5	The mode of and the time duration for, execution of the work.	
6	The time of the day when work is to be done.	
7	Number of ducts for which permission is granted.	

  
**(Rajendra Singh)**  
GM (Civil)

(4) The permission is granted on following terms and conditions :

- (i) The work shall be started from the outer areas of the Ind. Area and then to the core area.
- (ii) Damages of roads and filling up of pits caused during the laying of underground telegraph infrastructure and taking fibre to home will be repaired by RIICO and the entire expenses, for restoration of damaged road portion shall be charged by RIICO from the licensee. Charges for such expenses, i.e. Rs. .... (in words Rupees ..... ) shall be deposited 100% in advance in the form of demand draft / e-transferred within period of 30 days from the date of grant of this permission and prior to the commencement of work of laying the underground telegraph infrastructure.
- (iii) Laying OFC through Micro – Trenching Method shall be allowed during monsoons, provided that the applicant takes all security measures and makes arrangements for immediate restoration of the damage caused.
- (iv) Only pits of approximate size 1.5mtr x 1.5mtr x 1.5mtr depth or as per requirement at site shall be excavated in the roads where optical fibre cables are to be laid, at the distance of not less than 100 meter. The pits shall be refilled only with granular material and shall be compacted as per the specifications by the licensee. **The pits / trenches shall be reinstated within 48 hours, repeat shall be reinstated within 48 hours**, after the work at that location is over failing which a penalty as detailed under shall be applicable besides the cancellation of permission etc. :
  - a. A penalty of Rs. 5,000/- per pit per day with maximum ceiling of Rs. 50,000/-
  - b. Rs. 5,000/- per 5 mtr length of trench or part thereof with maximum ceiling of Rs. 50,000/-
- (v) The licensee shall ensure provision of positional intelligence, through appropriate technology, of all underground telegraph infrastructure to enable the RIICO to obtain real time information on its location.
- (vi) The licensee will carry out Ground Penetrating Radar (GPR) survey wherever necessary along the route where the ducts will be laid for detecting of existing utilities. The data of utilities collected by the licensee through GPR survey should be unconditionally shared with RIICO, free of cost.
- (vii) No damage shall be caused to any underground utilities while laying the ducts by using Horizontal Directional Drilling (HDD) methodology. In case any utility is damaged, the damage so caused to the utilities, shall be rectified by the licensee at his own cost.

  
(Rajendra Singh)  
GM (Civil)

- (viii) Ducts shall be laid approximately 2 mtr below the road crust. However, in case of Hard Rock Strata where HDD methodology is not possible, the depth of approx. 400mm shall be maintained with the duct installed inside G.I. Pipe covered with PCC 71.
- (ix) The cost of shifting conduits / OFC, wherever required, shall be borne by the licensee and instructions of RIICO in this respect shall be complied within the time frame fixed by RIICO.
- (x) RIICO shall not be responsible for any damage to OFC and resultant losses, if any, due to any act of employee of RIICO or Govt., while performing official duties.
- (xi) The licensee shall make proper arrangement for access control of the chambers to avoid misuse / illegal use of ducts and the chamber.
- (xii) The licensee shall ensure that :-
- (a) Prior to the commencement of work of laying the optical fibre and at all times during the execution of the work, the measures to mitigate public inconvenience and provide for public safety are implemented;
  - (b) Structural safety of over ground infrastructure are implemented;
  - (c) The work of laying OFC / telegraph infrastructure is carried out in accordance with the conditions specified under the rules and this order.

(5) This permission shall be valid from this date upto the period of licensee granted to the licensee by the DoT (i.e. dated .....).

The permission is granted on this date ..... under signature and seal of the undersigned.

Nodal Officer

  
(Rajendra Singh)  
GM (Civil)



**Form - 7**  
**[See Para - 12(2)]**

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**APPLICATION FOR REGULARIZATION OF EXISTING ABOVEGROUND TELEGRAPH  
INFRASTRUCTURE  
(MOBILE TOWER etc.)**

To

**The Nodal Officer**

.....

.....

<b>A</b>	<b>Details of the application-licensee</b>	
	1. License details	
	2. Name of licensee	
	3. Registered address	
	4. Rajasthan circle office address	
	5. Name of authorized person	
	6. Designation of the authorized person	
	7. Phone / Mobile No. of the authorized person	
	8. E-mail	
<b>B</b>	<b>The nature of post / tower or other aboveground contrivances.</b>	
<b>C</b>	<b>The extent of land required (size and area in meters)</b>	
<b>D</b>	<b>Details and location of the land for site</b>	
	1. Plot No.	
	2. Road No. / Open / Woodland	
	3. Name of Ind. Area	
	4. City / Town or name of revenue village	

  
(Rajendra Singh)  
GM (Civil)

	5. Tehsil				
	6. District				
	7. Exact latitude and longitude of the proposed site				
<b>E</b>	<b>Details of building or structure of the site</b>				
	1. Name of building / structure / Plot No. / land details etc.				
	2. Height and stories of building				
	3. Area of the building / structure				
	4. Complete address of the building / structure / land				
	5. District				
	6. Exact latitude and longitude of the site				
<b>F</b>	<b>Name and address of the owner of the land or building</b>				
<b>G</b>	<b>Details of the Tower / Post</b>				
	(i) Height	(ii) Weight	(iii) Ground / Roof Top Tower	(iv) Pole / Wall mounted	(v) No. of antennae
	(vi) Whether on an open plot / building / land		(vii) Area required	(viii) The exact latitude and longitude of the Tower / Post	
<b>H</b>	<b>Other related information</b>				
	(i) The mode of and the time duration for, execution of the work				
	(ii) The inconvenience that is likely to be caused to the public and the specific measure to be taken to mitigate such inconvenience				

  
 (Rajendra Singh)  
 GM (Civil)

	(iii) The measures proposed to be taken to ensure public safety during the execution of the work	
	(iv) The names and contract details of the employees of the licensee for the purpose of communication in regard to the application made	
	(v) Any other matter relevant, in the opinion of the licensee, connected with or relative to the work proposed to be undertaken	
	(vi) Any other matter specified by the DoT or State Govt. or RIICO	
I	<b>Details of fee and charges deposited</b>	
J	<b>List of documents attached</b>	<b>Whether attached (Yes/No)</b>
	(i) Copy of the license granted by the DoT	
	(ii) Site Plan, location dully marked on layout map of industrial area	
	(iii) The detailed technical design and drawing of tower / post or other aboveground telegraph structure including the specification of foundation. In case the tower / post etc. is in the vicinity or adjoining to high or low tension line, drawings showing its distance from the line.	
	(iv) Copy of Structural Stability Certificate	
	(v) Copy of SACFA clearance / copy of SACFA application for the said location submitted to WPC wing of DoT with registration number as WPC acknowledgment.	
	(vi) Copy of clearance from State Environment & Forest Department, if applicable.	
	(vii) Acknowledgement receipt issued by TERM Cell of the self-certificate submitted by licensee	
	(viii) Attested copy of Lease Agreement Deed / Consent Agreement Deed	
	(ix) Prior written consent from the authority having legitimate right over the land / premises belonging to Central Government / State Government / PSUs, if applicable.	
	(x) Copy of Power of attorney of authorized person	
	(xi) Any other document	

  
 (Rajendra Singh)  
 GM (Civil)

### Declarations

1. I hereby declare that I have carefully read the policy. I fully comply with the terms and conditions therein.
2. I understand that this application, if found incomplete in any respect and / or if found with conditional compliance or not accompanied with the processing fee, shall be summarily rejected.
3. I understand that processing fee is non-refundable irrespective of whether or not the permission is granted to me.
4. I declare that if at any time any averments made or information furnished by me is found incorrect or false, my application shall be liable to be rejected and any permission granted on the basis of such information / documents shall be liable to be cancelled / rejected.

Date :

Place :

**Signature and name of the  
Authorized Signatory  
(with seal)**

  
(Rajendra Singh)  
GM (Civil)