

**RAJASTHAN STATE INDUSTRIAL DEVELOPMENT  
AND INVESTMENT CORPORATION LIMITED:**  
UDYOG BHAWAN, TILAK MARG, JAIPUR - 302 005

No. A.1 (4)153/2017/173/GPF  
August 18, 2023

**OFFICE ORDER**

The Management of the Corporation has assigned activities related to Pension activities amongst the following as mentioned against each:

<b>Cell/Officer</b>	<b>Activities</b>
HRD Cell	Documents procurement including examination of requisite documents and ascertaining the eligibility thereof, verification of service & Pay Fixation and other ancillary issues
Sr. DGM (Fin.)/Trustee Secretary (CPF)	Preparation and issuance of Pension Payments Orders (PPO)
Manager (Bills)/Concerned Unit Office	Disbursement of Pension and Arrears, if any.

*Bindu*  
**(Bindu Karunakar)**  
**Advisor (A&M)**

- Copy to:
1. All Controlling Officers
  2. All Unit Heads
  3. Secretary
  4. Sr. DGM (HRD)
  5. Manager (Bills)/(GAD)/(HRD)
  6. Dy. Manager (HRD)
  7. DGM (Computer)
  8. Notice Board
  9. Office Order File/Concerned File

Copy also to:

- Sr. PS to Chairman
- Sr. PS to MD
- Sr. PS to ED