

**RAJASTHAN STATE INDUSTRIAL DEVELOPMENT & INVESTMENT
CORPN. LTD., UDYOG-BHAWAN, TILAK-MARG, JAIPUR-302005**

No: IPI/Circular/2013/1948
Dt: 31 Oct., 2013

CIRCULAR


**Sub: Timeframe for communicating the decisions of BOD/ IDC/
Committee constituted under rule 3(W) & 3(E) of RIICO
Disposal of Land Rules, 1979.**

It has been noticed that after the decisions by the BOD/ IDC/ Committees constituted under rule 3(W) & 3(E) of RIICO Disposal of Land Rules, 1979, the same are not communicated timely to the concerned entrepreneurs/ parties. Therefore, the management has decided to issue guidelines and laid-down timeframe for communicating the decisions to the concerned as under;

SNo.	Particulars	Time limit
1.	Uploading of the approved minutes of the meetings on Website of RIICO	By next working day
2.	Intimation regarding uploading of the minutes of the meeting on website of RIICO to the concerned entrepreneurs/ parties through e-mail & SMS.	within 2 working days
2.	Dispatch of the concerned files to the unit offices	within 5 working days
3.	Communication of decision to the concerned entrepreneurs/ parties by the unit offices	within 3 working days of receipt of file.

The above timeframe will be adhered to strictly by the concerned and any lapses will be viewed seriously.

This circular is issued with the approval of Managing Director.


(Shrutu Bhardwaj)
Advisor (Infra)