

Rajasthan State Industrial Development & Investment Corporation
Ltd. Udyog-Bhawan, Tilak-Marg, Jaipur-302005

No: IPI/P-3/24(A)-58/1527
Dt: 21 Dec., 2017

OFFICE ORDER (16/2017)

Sub: Revised procedure for making normal allotment of industrial plots through online system on "First Come First Serve" basis.

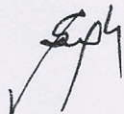
An agenda item (2) was placed before the IDC in its meeting held on 8th December, 2017. The IDC has accorded approval that henceforth, allotment of industrial plots will be made on "First Come First Serve" basis and this process after opening of industrial area will continue to be done in phases/zones, as may be decided by the Management from time to time, till the area attains saturation. The Committee also accorded approval for revised procedure for making normal allotment of industrial plots through online system, as under:-

Stage-1

- (a) After getting approval from the Management of the Corporation for opening of new industrial area, unit office will prepare a list of all sizes of planned industrial plots including corner plots along with marking on the lay-out plan of the industrial area.
- (b) The said list along with lay-out plan will be uploaded on RIICO website.

Stage-2

- (a) The total number of industrial plots up to 2000 sqm. to be reserved for entrepreneurs from different categories (SC/ ST/ Women/ Ex- Serviceman/War widow/Disabled person) as per rules will be worked out by Unit Head concerned.
- (b) To earmark the above reserved plots (having specific plot number), draw of lots for each size of plot and for respective category of entrepreneurs as per rules, will be conducted in presence of the constituted Field Level Committee having representative of the Collector (not below the rank of SDM), GM (DIC), Officer from RFC and Unit Head of RIICO.
- (c) The list of such earmarked plots along with their numbers so decided will be uploaded on RIICO website.



Stage-3

- (a) Unit head concerned will prepare two separate plot allotment plans for allotment through online system. One for reserved plots up to 2000 sqm. as listed as per Stage-2 and other for plots remained after excluding the above reserved plots from the list prepared as per Stage-1.
- (b) An advertisement will be issued in two State Level News Papers and in one National Level (Delhi edition) News Paper for informing the public at large that allotment of industrial plots will be started on "First Come First Serve" basis through online system w.e.f. particular date. This date of start of receiving online application should be at least 7 days beyond the date of issue of advertisement in the news papers so that applicant(s) may have sufficient time to prepare himself for applying online. The plots reserved for different category of entrepreneurs will necessarily be indicated in the advertisement.

Stage-4

- (a) After receiving online application on "First come First serve" basis, the application received will be examined and scrutinized at unit level and if it is found that application is complete in all respect and eligible for allotment of land in that industrial area, then Unit Head will issue online allotment letter. This entire process of allotment will be completed within 30 days from the date of receiving application as per mandate given in Single Window Clearance System (SWCS).
- (b) At any point of time, if it is observed that plots of sizes in demand are not available vacant but other sizes of plots are available then online system of allotment at this stage may be stopped with the approval of Managing Director and after reconstitution and re-planning of the available plots, a revised plot allotment plan will be prepared. Thereafter, again advertisements will be issued in the news papers for information of public at large on the same lines as mentioned in Stage-3 and so on. The list prepared as per Stage-1 and uploaded on website will also be updated immediately with the revised list.

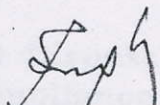
Stage-5

At any point of time, if applications up to the saturation level are received, then the allotment of plots on 'First come First serve' basis will be stopped and an office order declaring industrial



area as saturated will be issued after completion of allotment process up to the level of saturation by the Unit Head concerned.

After declaration of the industrial area as saturated; allotment of remaining industrial plots in the industrial area concerned will be made by way of auction as per procedure prescribed by the Corporation from time to time. However, preferential allotment of industrial land will also be considered as per provisions under Rule 3(W) of RIICO Disposal of Land Rules, 1979 before and after the industrial area is declared as saturated.

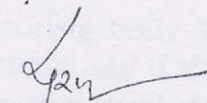

(Vijai Pal Singh)
Advisor (Infra)

Copy to:

1. FA/Advisor (A&M)
2. Secretary
3. CGM (BP)/CGM(SEZ)
4. GM (Infra/Fin/PR)/ GM (Civil)/ GM (Inv.)
5. OSD (Land)
6. ✓ DGM (IT)- for uploading on website.
7. Sr. DGM (Law)
8. All Unit Heads -----
9. P&D Cell Officers:
Sr. DGM (P&D) (SKG)/(DKS)/Sr.RM (P&D) (SJ)
10. RM (M&C)/Dy. Mgr (P&D)
11. SO (SRK)

Copy also to:

- (i) PS to Chairman, RIICO
- (ii) PS to MD, RIICO
- (ii) PS to Advisor (Infra)


Sr. DGM (P&D)