

**Rajasthan State Industrial Development & Investment Corporation Ltd.  
Udyog-Bhawan, Tilak-Marg, Jaipur-302005**

No: IPI/P-5/52/2016/222  
Dt: 26, December, 2016

**OFFICE ORDER**

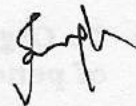
**Sub: To Organize Special Drive for Redressal of Grievances and Disposal of pending works of entrepreneurs at Unit Offices.**

The Management of the Corporation has decided to organize a "Special Drive" for Redressal of Grievances and disposal of pending works of the entrepreneurs in time bound manner during 16.01.2017 to 15.02.2017 at all the unit offices. Following action will be taken by the unit offices during this period:

1. Approval of the building plans as per the norms/guidelines given in RIICO Disposal of Land Rules, 1979 ( as amended).
2. Approval of the sub-division plan as per rule and powers delegated to the unit heads.
3. Regularization of excess land/strip of land as per rules and power delegated to unit heads.
4. To approve change in constitution/transfer of the allotted plot as per rules and powers delegated.
5. For issuing NOC for conversion of agriculture land outside the industrial area as per rules.
6. Restoration of cancelled plot as per rules and powers delegated.
7. To hand over physical possession of the allotted plot and to execute lease deed of the allotted plots as per rules.
8. To refund security deposit/refund the cost of short land of allotted plot as per rules.
9. Granting time extension as per the powers delegated to the unit heads.
10. Site inspection by the unit heads related to maintenance of the existing infrastructures such as maintenance of roads, street lights, general cleaning of the area, cleaning of drains etc. and taking appropriate action on the spot. If any additional sanction is required, then send the proposals to HO for special maintenance with all details.
11. Conducting site inspection of the defaulter allottees of which plots are either lying vacant or under construction. Specially the plots which are lying vacant/under construction for more than 8 years from the date of allotment. Necessary action should be taken against such defaulter allottees.
12. Preparing the files for consideration of the competent authority at head office level.

13. Internal review of all allottees defaulter in commencement of production/commercial activity within the schedule/extended time period.

All Unit Heads are directed to ensure compliance of the above directions and to send a report to the undersigned in the format prescribed. All unit heads are further directed to inform the concerned Industrial Associations/Representing Bodies about the time schedule of Special Drive of Redressal of Grievances.



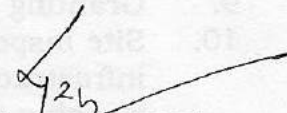
( Vijai Pal Singh )  
Advisor (Infra)

Copy to:

1. FA/Advisor (A&M)
2. Secretary
3. CGM (BP)/ CGM (SEZ)
4. GM (Investment)/ GM (Infra/Fin/PR)
5. GM (Civil)/ AGM (Civil)
6. ✓ DGM (IT) – for uploading on website.
7. Sr. DGM (Law)
8. All Unit Heads -----
9. P&D Cell Officers:  
Sr.DGM (P&D) (SKG)/(DKS)/ Sr.RM (P&D)
10. STP
11. RM (M&C) to monitor the progress.
12. SO (SRK)

Copy also to;

1. PS to MD
2. PS to Advisor (Infra)



Sr.DGM (P&D)