RAJASHAN STATE INDUSTRIAL DEVELOPMENT
& INVESTMENT CORPORATION LIMITED:
UDYOG BHAWAN : TILAK MARG : JAIPUR-302005

No. A.1(19)39/2026
As per E-Signed

OFFICE ORDER

On superannuation of Sh. Vivek Khandelwal, Addl. General Manager (Legal). The following officers are hereby directed to look after the Legal works as mentioned against each with immediate effect:-

Sr. N.	Name	Designation	From	To	Assisting Officer
1.	Sh. Pushpendra Agrawal	Sr. DGM (Law)	Investment Cell	Investment Cell & Overall Incharge of P&D (Legal) Cell	Ms. Shehla Afreen, Sr. Legal Officer
2.	Sh. R. C. Songara	Sr. DGM (Law)	RTI Cell	P&D Cell (for the Units mentioned below	Sh. Bhartendu Yadav, Manager (Law)
3.	Sh. Shashi Kant Gupta	Sr. DGM (Law)	P&D Cell	P&D Cell (for the Units mentioned below), HRD cell, SEZ Cell, RTI Cell, Policy matters	Smt. Sugandha Gupta, Deputy Manager (Law)
4.	Sh. Ajay Kumar Gupta	Sr. DGM (Law)	P&D Cell	P&D Cell (for the Units mentioned below	Smt. Nirmala Saini, Manager (Law)

The distribution of Unit Offices and other works, between the above officers shall be as under:

<table>
<tr><th>Sr. No.</th><th>Officer</th><th>Allotted work</th></tr>
<tr><td>1</td><td>Sh. Pushpendra Agrawal
Sr. DGM (Law)

Link Officer
Sh. Shashi Kant Gupta
Sr. DGM (Law)</td><td>1. Monitoring of Court cases of Investment Cell
2. Monitoring of Court cases related to Recovery of Corporation Dues, Term Loans / Equity etc.
3. Overall Incharge of P&D (Legal) Cell.
4. Appeal of MD related to P&D Cell of all Units.</td></tr>
<tr><td>2</td><td>Sh. R. C. Songara
Sr. DGM (Law)

Link Officer
Sh. Pushpendra Agrawal</td><td>1. P&D, Legal Works of following Units:
<table><tr><td>Banswara</td><td>Bharatpur</td><td>Dausa</td></tr><tr><td>Ajmer</td><td>Jhalawar</td><td>Jalore</td></tr></table></td></tr>
</table>

Signature Not Verified

Digitally signed by Nimisha Gupta
Designation : ADVISOR PERS AND SPECIAL PROJECT
Date: 2026.11.03 20:40:41 IST
Reason: Approved

RajKaj Ref No.: 25313214
M e-Sign

<table>
<tr><th>Sr. No.</th><th>Officer</th><th>Allotted work</th></tr>
<tr><td></td><td>Sr. DGM (Law)</td><td>2. Nodal officer of RIICO for LITES</td></tr>
<tr><td>3</td><td>Sh. Shashi Kant Gupta
Sr. DGM (Law)

Link Officer

Sh. R. C. Songara
Sr. DGM (Law)</td><td>1. P&D Legal Works of following Units:

<table><tr><td>Abu Road</td><td>Bhiwadi- I</td><td>Bhiwadi-II</td></tr><tr><td>Jaipur (North)</td><td>Sawai Madhopur</td><td>Sikar</td></tr><tr><td>Jhunjhunu</td><td>Churu</td><td>Kota</td></tr><tr><td>Nagaur</td><td>Kishangarh</td><td>Jaipur(South)</td></tr><tr><td>Jodhpur</td><td>Mandore</td><td>Boranada</td></tr><tr><td>Bikaner</td><td>Bhilwara</td><td>Neemrana</td></tr><tr><td>Rajsamand</td><td></td><td></td></tr></table>
2. Legal works of HRD Cell;
3. Legal works of EM Cell;
4. Legal works of RTI Cell;
5. Works related to Rules / Policy matters;
6. Addl. OIC of HRD/SEZ/ EM cases;
7. Works related to Assembly Questions / Contingent Liability matters of all the 33 units;
8. Preparation of consolidated list of High Value cases of all the 33 units
9. Regular monitoring of Supreme Court / High Court Cases of all the 33 Units;
10. All information required for Review Meetings or any other meetings called by the management;
11. MPRS/EO Courts /Stay Information of all the 33 units.</td></tr>
<tr><td>4</td><td>Sh. Ajay Kumar Gupta
Sr. DGM (Law)

Link Officer

Sh. Pushpendra Agrawal
Sr. DGM (Law)</td><td>1. P&D Legal Works of following Units:

<table><tr><td>Jaipur (Rural)</td><td>EPIP Sitapura</td><td>Alwar</td></tr><tr><td>Udaipur</td><td>Pali</td><td>Ghiloth</td></tr></table>
2. Other tasks assigned earlier shall continue.</td></tr>
</table>

Sh. Pushpendra Agrawal will be cell in-charge of legal cell who will report to Advisor (P &SP). The above officers are also directed to ensure compliance of following directions as well as:

1. To route all the files of the Unit Offices/Cells assigned to them as above, through the Cell In-Charge;

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2. To co-ordinate the meeting of the "Pre-Litigation Committee" (PLC) of the Unit Offices/ Cells assigned to them as above;

3. To ensure timely submission of reply of court cases as well as effective pleading in court cases of the Unit Offices / Cells assigned to them as above with due approval of the competent authority through Cell In-charge;

4. To ensure regular follow-up with OIC, Unit Head & Advocates, securing the interest of the organization in legal matters etc. of the Unit Offices / Cells assigned to them as above under intimation to the Cell In-Charge;

5. To ensure action for vacation of long pending stay against the Corporation in the case of the Unit Offices/ Cells assigned to them as above under intimation to the Cell In-Charge;

6. To ensure preparation of Assembly Questions, Contingent Liabilities, High Value cases, information of review meetings, information with regard to MPRs, Office of Estate Officer, Stay cases, information required by various cells, RTI etc. pertaining to the Unit Offices assigned to them as above through the Cell-In Charge;

7. To execute any other works as assigned by the Cell In-Charge.

8. Smt. Sugandha Gupta, Deputy Manager (Law) is on leave during the leave period her work will be disposed by Smt. Nirmala Saini.

This bears the approval of Managing Director.

(Nimisha Gupta)
Advisor (P & SP)

Copy to :
1. All Concerned Officers
2. All Concerned Controlling officers/Unit Head
3. AGM (IT)
4. Sr. DGM (HRD)/
5. DGM (Bills)/DGM (HRD)
6. Manager (GAD)/
7. Office Order file/Concerned file

Copy also to :
1. PA-I to Chairman
2. Sr. PS to M.D.
3. PS to E.D.
4. Sr. PS to Advisor (P&SP)

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