

**RAJASTHAN STATE INDUSTRIAL DEVELOPMENT & INVESTMENT  
CORPORATION LTD., UDYOG-BHAWAN, TILAK-MARG, JAIPUR-302005**

No.: IPI/Tech./ 895

Date: 13 December, 2023

**CIRCULAR**

**Sub.: Regular interaction with Industries Association of the industrial areas for Development/Maintenance and upkeepment of industrial areas as well as redressal of grievance of entrepreneurs.**

The Management of the Corporation has issued circulars/directions from time to time for involvement of entrepreneurs and their associations of the industrial area for Development/Maintenance and proper upkeepment of industrial areas. It is noticed that the said directions are not being followed at unit level, resulting to dis-satisfaction among the entrepreneurs as well as industries association of the industrial area. In view of greater involvement of entrepreneurs and associations of the industrial area for improvement in the field of upkeepment of industrial area, the following advisory/guidelines are hereby issue:


1. To have regular meetings on monthly basis with the industrial association of the industrial area and to plan maintenance priorities of the industrial area for the upcoming financial year (presently 2024-25) considering the available resources from the area's recovery of service charges as well as miscellaneous charges.
2. To minutise the Development/Maintenance works to be taken up in the industrial area viz-a-viz requirement in the area and recovery from the area.
3. The minutes of the meeting should be sent to the concerned controlling officers on monthly basis highlighting the decisions required from the respective cell along with proposals as per provision in rules.
4. The copy of work order of the Development/Maintenance works should be given the concerned industrial association on regular basis.
5. To review the progress of sanctioned Development/Maintenance works in the monthly meeting with the association.



6. To find out any bottleneck during execution of work and assistance of industries associations may be taken for removal of these bottlenecks and in case any intervention at the level of Head Office is required, then it should be brought in the knowledge of Head Office at competent level.
7. The payment of maintenance works related to drain cleaning, plantation/water supply/street light/cleanliness of industrial area/door to door collection of garbage should be done to the concerned contractor with the utmost satisfaction of concerned associations/concerned allottees of the industrial area.
8. The suggestions given by industries association for upkeepment of industrial area may also be taken into account while preparing estimates of the work and finalizing the budget.

The above advisory/guidelines may be strictly followed.

It is being issued with the approval of Managing Director.

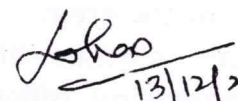
  
(Vijay Gupta)  
General Manager (Civil)

Copy to:

1. All controlling Heads. *GMCIT*
2. All Unit Heads.
3. All Cell Incharges.
4. All Technical Staff.

CC Also to:

1. Sr. PS to M.D.
2. Sr. PS to E.D.

  
13/12/2023  
(Dharmendra Kumar Sharma)  
Addl. General Manager (Civil)